

Iowa Western Community College

Reporting Campus Crime: A Guide for Faculty & Staff

CLERY ACT

The Jeanne Clery Act, a consumer protection law passed in 1990, requires all colleges and universities who receive federal funding to share information about crime on campus and their efforts to improve campus safety as well as inform the public of crime in or around campus. This information is made publicly accessible through the university's annual security and fire safety report (Clery Center for Campus Safety).

IOWA WESTERN'S ANNUAL SECURITY AND FIRE SAFETY REPORT

In compliance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, Iowa Western Community College publishes its Annual Security and Fire Safety Report by October 1st of each year. The Dean of Student Life and Student Success will prepare and distribute this report which includes statistics for the previous three years concerning reported crimes that occurred on-campus; in certain off-campus buildings or property owned or controlled by IWCC; and on public property within or immediately adjacent to and accessible from the campus.

The report also includes institutional policies concerning campus security, such as policies concerning alcohol and drug use, crime prevention, the reporting of crimes, sexual assault and other matters. A copy of this report can be obtained from the Dean of Student Life and Student Success or by accessing the report on ROC and the College's website:

<http://www.iwcc.edu/security/files/campussafety.pdf>

REPORTING CRIME ON YOUR CAMPUS

To report an incident of crime that occurred on your campus to the College, contact:

- Kim Henry, Dean of Student Life and Student Success: 712-325-3207 or khenry@iwcc.edu

The Dean maintains a daily crime log of all College campus crime that occurs on campus, near campus, and in certain off-campus buildings. This crime log must be updated daily, so it is imperative that you report all crime related incidents to the Dean as soon as possible.

If an incident of crime involves the local police, be sure to obtain a police report number so that the Dean may work with the local police to obtain any information necessary that needs to be reported on the crime log. This information includes: time of incident, time incident was reported, number of responsible parties involved, type of incident, disposition of incident.

REPORTABLE CRIMES:

Reportable Clery Crimes are split into following four general categories of crime statistics, as dictated by the Department of Education:

1. **Criminal Offenses:** Criminal Homicide, including Murder and Non-negligent Manslaughter, and Manslaughter by Negligence; Sexual Assault, including Rape, Fondling, Incest and Statutory Rape; Robbery; Aggravated Assault; Burglary; Motor Vehicle Theft; and Arson.
2. **Hate Crimes:** Any of the above-mentioned offenses, and any incidents of Larceny-Theft, Simple Assault, Intimidation, or Destruction/Damage/ Vandalism of Property that were motivated by bias.
3. **VAWA Offenses:** Any incidents of Domestic Violence, Dating Violence and Stalking. (Note that Sexual Assault is also a VAWA Offense but is included in the Criminal Offenses category for Clery Act reporting purposes).
4. **Arrests and Referrals for Disciplinary Action for Weapons:** Carrying, Possessing, Etc. Law Violations, Drug Abuse Violations and Liquor Law Violations.

If you have questions regarding what crimes are considered necessary to report, contact Kim Henry (712-325-3207 or khenry@iwcc.edu). NOTE: You should always err on the side of caution by making a report.

You can also review the full details of the Clery Act by reading the *Handbook for Campus Safety and Security Reporting 2016 Edition*: <https://www2.ed.gov/admins/lead/safety/handbook.pdf>