Welcome to Iowa Western Continuing Education!

About Our Cover
Phlebotomy students are enjoying a break from clinicals at UNMC. Phlebotomy Instructor Holly Hanash said, "UNMC was raving about these Phlebotomy students! Way to represent IWCC ladies!"

Why Enroll in Continuing Education?
Continuing Education offers more than just education, we offer career training in some of today's hottest occupations. Quality, up-to-date programming keeps pace with growing trends in your industry ensuring that you are trained to the best of your abilities. Experienced, caring Instructors have the background in your chosen field, and they know what skills are needed to be successful.

Continuing Education Mission Statement
Iowa Western Continuing Education is committed to our community by providing educational opportunities and quality programming that:
• Maximizes individual potential
• Enhances employability skills
• Fosters meaningful and enriched lives

Career Coach
Do you need career suggestions based on your interests? Visit IWCC Career Coach at iwcc.emssc.com.

Looking for Financial Help?
If you are in need of financial assistance for short-term career training, there are several options available to you based on eligibility.

Education 2 Employment: This program offers FREE financial assistance to eligible Iowa residents who would otherwise not be able to afford job training. See page 4 or visit edumploy.com for more information!

Veterans Benefits: Many of our short-term career training programs are approved for VA Benefits. Email veterans@iwcc.edu for more information.

You Can Teach!
We are continually looking for qualified instructors in all interest areas and encourage the submission of new course proposals. Please use the online Course Proposal Form at iwcc.edu/ce/proposal.asp to submit your proposal.

Take The Next Step
Please look at the learning opportunities offered and register today.

REGISTER EARLY!
 Sadly we have to cancel some classes because of low enrollment. Register at least one week prior.

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Have an Idea for a Small Business? Now What?
The idea. That's where it starts. But could this be a viable business? Find the answer with the Iowa Western SBDC and the Smart Start and FastTrac™. Call or email to register: spitts@iwcc.edu or 712.325.3350

Smart Start
An overview on how to start a business. Pre-Requisite for FastTrac™
FREE! February 5 or 9 from 5-7 pm

FastTrac™
A 4 week course guiding participants through the planning process. $50. Tuesdays, March 5-26 from 5:30-8 pm

Save the Date!
2ND ANNUAL
NAVIGATING THROUGH MENTAL HEALTH CONFERENCE
Thursday, April 25/29, 8:00 am – 5:00 pm | Friday, April 26/30, 8:00 am – 12:30 pm
2-day conference: $125* | Thursday only: $99* | Friday only: $49*
*includes lunch
Continuing education contact hours for nurses, social workers, and other professionals will be available.

Visit iwcc.edu/ce/conf for more information.
Must pre-register by 4/22/19. Questions? Email ce@iwcc.edu
Earning a Career Certificate can transform your life! Complete in a short period of time and enter jobs in high demand. Advance in your current job. Build a better future for you and your family. Financial assistance is available through our Education 2 Employment program for many certificate programs. Look for E2E after the title. edu2employ.com

Business/IT/Computers
Certified Bookkeeper E2E
Network + E2E
PC Technician Comp TIA A+ E2E
Technical Business Skills E2E
Web Development Fundamentals
Grant Writing (Online)
CCNA: Security, Voucher Included (Online)

Health
Activity Coordinator E2E
Certified Medication Aide E2E
Certified Nurse Aide (CNA) E2E
Advanced CNA
LPN IV Therapy
Medical Billing and Coding Specialist E2E
Medication Manager
Pharmacy Technician E2E
Phlebotomy E2E
Rehabilitation Aide/Restorative Aide E2E
Sterile Processing Technician E2E

Education
Coaching Authorization
Parapedagogκ Generalist E2E
Substitute Authorization

Emergency Services
Advanced EMT
Paramedic E2E

Manufacturing/Trades
Combination Welding E2E
Construction Technology: Carpentry E2E
HVAC/R Maintenance E2E
Industrial Technology E2E
Sustainable Energy Technology E2E
Home Inspection (Online)
Maintenance Technician (Online)
Process Technician (Online)
Solar Power Professional (Online)
Tool and Die Maker (Online)

ADULT EDUCATION/HISET/ESL
Earn your High School Equivalency Diploma (HISET), Learn English. Train for employment. Get help with, "What's next and how I get there?"

Whether it is for a personal or career-oriented reason, Iowa Western’s Adult Education program can help!
- HISET Preparation and career advising
- Review of reading, writing and math
- iPathways
- English as a Second Language (ESL)

Iowa Western provides services at the Adult Learning Center at IWCC in Council Bluffs and the IWCC Centers in Atlantic, Clarinda, Harlan and Shenandoah.

Class Schedule
iwcc.edu/ce/adult_education/
712.325.3266 l adulted@iwcc.edu
$25 registration due at enrollment. Good through June 30.

Council Bluffs Campus 712.325.3266
IWCC Kinney Hall (top floor)
Weekly orientation! Morning and evening classes.

HISET Career Week: January 8-10
HISET Class: January 14-March 1
HISET Career Week: March 5-7
HISET Class: March 11-April 26
HISET Career Week: April 30-May 2
HISET Class: May 9-June 21
Summer Session: July 8-August 23

Atlantic HISET 712.243.5527
Registration begins January 8 and runs for 13 weeks.
Tues: 5-8 pm, Wed: 9-noon, Thurs: 9-noon & 5-8 pm

Clarinda HISET 712.542.5117
Registration begins January 8 and runs for 13 weeks.
Tues and Thurs: 8:30-11:30 am & 5-8 pm

Harlan HISET 712.755.3568
NEW! Registration begins January 8 and runs for 13 weeks.
Tues: 1-4 pm, Wed: 5-8 pm, Thurs: 1-4 pm & 5-8 pm

Shenandoah HISET 712.246.1499
NEW! Registration begins January 8 and runs for 13 weeks.
Tues and Thurs: 1-4 pm & 5-8 pm

FINANCIAL ASSISTANCE  edu2employ.com

EDUCATION 2 EMPLOYMENT is a FREE College and Career preparatory program designed to enhance your skills and employability while preparing you for vocational training and college degree programs.

HERE’S HOW IT WORKS

1. SEE IF YOU’RE ELIGIBLE
You must be a resident of Iowa, 18 years of age or older, high school diploma or equivalent, and your family income, family size and skill level will be assessed to determine your eligibility.

2. APPLY FOR THE PROGRAM

3. MEET ONE-ON-ONE WITH YOUR PATHWAY NAVIGATOR

CHOOSING YOUR PATH
There are 4 Career Pathways in the EDUCATION 2 EMPLOYMENT Program.

Health
- Activity Coordinator
- Certified Bookkeeper
- Network+
- Paramedic
- Pharmacy Technician
- Phlebotomy
- Medical Billing and Coding Specialist
- Rehabilitation/Restorative Aide
- Sterile Processing Technician

Business/IT
- Certified Bookkeeper
- Network+
- PC Technician/Comp TIA A+
- Technical Business Skills

Education
- Parapedagogκ Generalist

Manufacturing
- Combination Welding
- Construction Technology: Carpentry
- HVAC/R Maintenance
- Industrial Technology
- Sustainable Energy Technology

GET STARTED TODAY

Our dedicated staff is committed to supporting you in every step on your path to success. Contact Rachel or visit us online at edu2employ.com to get started!

Rachel Jensen, Pathway Navigator  l  712.325.3268  l  rjensen@iwcc.edu  l  edu2employ.com

Student Spotlight: Richard Kleckner

HISSET → Education 2 Employment → Career

Career education programs at Iowa Western Community College helped a former heroin addict turn around his life and find a career in welding.

Richard Kleckner says he was homeless, eating out of dumpsters and repeatedly getting into trouble with the law. He lost custody of his seven children and spent years addicted to heroin.

Kleckner decided to turn his life around in 2016. He enrolled in HISET classes at Iowa Western and passed the High School Equivalency Test. The college’s Education 2 Employment program paid for him to take a class in welding, which landed him a job in Omaha, Nebraska, a month after graduation. Director of Adult Education Libby Woods says Kleckner’s dedication and positive attitude helped him achieve his goals.

Kleckner says he hopes others can turn around their lives. He says, “I am walking, living proof that it can be done.”
Career Training

Need help paying for career training? The Education 2 Employment program offers financial assistance to eligible Iowa residents who would otherwise not be able to afford job training. Financial assistance may include training tuition and books, required fees, materials and other services. Look for E2E after the title.

We’re here to help you. 712.325.3268 | rjenesen@iwcc.edu | edu2employ.com

Certified Bookkeeper E2E

Spring 2019

Approved for Education 2 Employment financial assistance!

This course prepares you for the National Certified Bookkeeper (CB) examination. The course includes adjusting entries, correction of accounting errors, basic book and tax depreciation, basic payroll, inventory, internal controls and fraud prevention. Upon successful completion, you’ll earn 3 hours of college credit for Intro to Accounting! Median hourly wage for Certified Bookkeepers is $16.85/hour. Textbooks included.

Technical Business Skills E2E

February 13-April 13

Approved for Education 2 Employment financial assistance!

This course will present the skills needed to successfully use Microsoft Office and common computer applications. These skills will allow the student to successfully use today’s computer technology and apply learned skills in a workplace setting and also prepare them for continuing their education in today’s digital learning environment. This course will introduce common computer tasks for file systems, data backup, and computer security, as well as desktop publishing, website creation, email and social media communication.

PC Technician CompTIA A+ E2E

Classes Starting Soon

Learn the basics of networking and security, and how to properly and safely diagnose, resolve and document common hardware and software issues. Includes: • Installing, configuring, and maintaining devices, PCs and software for end users. • CompTIA A+ Certification. •PC Technician and repair is a fast growing field. Earning your CompTIA A+ Certification means you have the knowledge and the technical skills necessary to be a successful entry-level IT professional in today’s environment. Median hourly wage is $11-$26/hour.

Technical Business Skills E2E

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Approved for Education 2 Employment financial assistance!

This course will present the skills needed to successfully use Microsoft Office and common computer applications. These skills will allow the student to successfully use today’s computer technology and apply learned skills in a workplace setting and also prepare them for continuing their education in today’s digital learning environment. This course will introduce common computer tasks for file systems, data backup, and computer security, as well as desktop publishing, website creation, email and social media communication. Classes meet on Wednesdays from 5:30-8:30 pm and 4 Saturdays from 8 am-5:30 pm, with some online course work. Fee $1295

COMPT 405*01 Council Bluffs

Web Development Fundamentals

Classes Starting Soon

Learn the latest techniques and best practices to build a solid HTML5/CSS website. Learn how to design a website with proper layout that looks good across all devices, including desktops, tablets and phones. Learn how to research, organize, create, and test website designs using simple principles and a combination of free and commercial software.

Business/IT Customized Programs

Iowa Western Continuing Education is committed to helping local businesses grow and succeed. Training is available in many areas and can be developed around your needs.

Give us a call today to see how we can help. We look forward to discussing more about your business and working with you to meet your training needs.

Holly Bokelman | 712.325.3252 | hbokelman@iwcc.edu

NEW! Beginner App Development Spring 2019

For those who love exploring all the possibilities that new technology has to offer, learn the basics of app development.

Email ce@iwcc.edu for more information!

Computer Applications

All Microsoft classes will be held at The Port, located in Ashley Hall. Laptops will be provided, but you may bring your own with the necessary software.

Excel Basics

This seminar introduces the skills necessary for productive development of workbooks. It includes tasks to explore Excel, use basic workbook skills, work with ranges, create simple formulas, copy and move data, and use page setup. The student will also learn basic formatting of columns and rows, numbers, text, and cells.

Fee $50

COMPT 174*02 Th, Jan 31 5-7 pm
Council Bluffs 1 time

COMPT 174*03 Th, Feb 21 5-7 pm
Council Bluffs 1 time

Exploring Excel Formulas

This course will explore some of Excel's most widely used formulas. Students will use a variety of tools to set up and audit formulas. Learn some of the more advanced formulas, such as vlookup and logical functions. Fee $50

COMPT 174*04 Th, Mar 14 5-7 pm
Council Bluffs 1 time

CCNA: Security (Voucher Included)

 Fees $1395

Classes Starting Soon

Cisco certifications have grown rapidly in popularity over the last 5 years - mainly driven by the entrance of Cisco dominating the IT hardware market. IT security has followed a similar trend, showing job growth of over 35% over the last 7 years. With both Cisco and IT Security on the rise, having the CCNA security certification provides you with a considerable amount of marketability for a variety of IT Security positions. You will become proficient in the associate-level knowledge and skills required to secure Cisco networks as well as maintain these complex infrastructures. In this online program you will learn core security technologies, the installation, troubleshooting and monitoring of network devices to maintain integrity, confidentiality and availability of data and devices, and competency in the technologies that Cisco uses in its security structure. Topics for the program include Secure Access, Cisco ASA, Firewalls, IPS/IDS, VPNs and Secure Routing and Switch. Fee $1395

Register online at careertraining.ed2go.com/ iucc/training-programs/ccna-security

Grant Writing

The online Grant Writing training program will teach you the essentials of writing, researching, obtaining, and maintaining grants. You’ll learn how to format your proposals, how to write effectively, and how to get funded.

If you want to learn the essentials of writing or acquiring grants for private, public, or government use, this program is perfect for you. You’ll discover how to develop successful grants by focusing on the skills needed to prepare professional, competitive, compelling grant proposals. An experienced grant writer will show you how to create proposals that get funded.

Includes: Introduction to Grant Research; Introduction to Grant Writing; Advanced Grant Writing; Non-profit Management and Governance, Specialized Writing Techniques for Grants; Technical Writing; Writing Essentials; Grammar Essentials; Budgeting Essentials; Fundraising Fundamentals. Fee $2295

Register online at careertraining.ed2go.com/ iucc/training-programs/grant-writing-training-course
Insurance

Trust Me...Sign Here

An ethics class dealing with the one thing we never want to hear, "That’s not what you told me!" Especially if it’s exactly what we did say and that very thing represents the problem we’re facing. In this class, we work with ethical dilemmas not caused by us. Usually the problem was caused by another agent who had the client before us, but the customer is unhappy and we are the ones who have to deal with them. This class suggests a few things that might help. 3 Hours Ethics. Fee $45

INSUR 1*05 W, Feb 13 8-11 am

Council Bluffs 1 time

Long Term Care...Is it Worth It?

This course is a comprehensive look at traditional long term care options and is a valuable resource regardless of whether you work in the long term care market or just need information on a personal basis. 6 Hours General - IOWA Only (Satisfies Iowa’s LTC Partnership). Fee $90

INSUR 1*06 W, Feb 13 12-6 pm

Council Bluffs 1 time

INSUR 1*20 Th, May 9 12-6 pm

Council Bluffs 1 time

Intro to Third Party Administration

Companies are incorporating health awareness programs and self-insuring with third party administration. The underwriting process used with the self-insured company makes this an attractive alternative to traditional group insurance. 3 Hours General. Fee $45

INSUR 1*07 Th, Feb 14 8-11 am

Council Bluffs 1 time

The 5 O’Clock Whistle

This course takes the rules from IRS Publications 950 and 990, applies them to the various types of retirement income arrangements both qualified and non-qualified and makes this otherwise complicated process more simple. 6 Hours General. Fee $90

INSUR 1*08 Th, Feb 14 12-6 pm

Council Bluffs 1 time

Viacom, Life Settlements & Accelerated Death Benefits

Commercials are advertising how principles can get money by selling their life insurance policies they no longer need. This class goes in-depth into what exactly these ads are saying and how they are misleading. 6 Hours General. Fee $90

INSUR 1*02 W, Jan 9 12-6 pm

Council Bluffs 1 time

Unethical Creativity

We’ll identify the characteristics of the unethical customer by education, culture and most of all, personality. 3 Hours Ethics. Fee $45

INSUR 1*03 Th, Jan 10 8-11 am

Council Bluffs 1 time

INSUR 1*50 W, Mar 20 8-11 am

Harlan 1 time

INSUR 1*21 W, Jun 12 8-11 am

Council Bluffs 1 time

Insurance

Accessible Learning

These high-quality courses are taught by industry experts and designed to quickly deliver specific skills and knowledge that help to advance personal or professional development. Our online classroom is informative, convenient, and highly interactive.

QuickBooks 2018 Series

Learn to manage the financial aspects of your small business quickly and efficiently using QuickBooks 2018 and how to utilize the in-depth features in the software to apply to certain business situations. 3 Hours Ethics. Fee $45

INSUR 1*05 W, Feb 13 8-11 am

Council Bluffs 1 time

Basics of the Reverse Mortgage

An introduction to an increasingly popular financial device, the reverse mortgage. This course will break the ice and afford financial professionals the information they need to answer customer’s questions. 3 Hours General. Fee $45

INSUR 1*04 Th, Jan 10 12-3 pm

Council Bluffs 1 time

INSUR 1*15 Th, Apr 11 8-11 am

Council Bluffs 1 time

Accounting Fundamentals

Gain a marketable new skill by learning the basics of double-entry bookkeeping, financial reporting, and more.

A-Z Grant Writing I and II

Learn all there is to know about writing grants, fundraising, and organizing a grant writing campaign. These classes are ideal for those wanting to learn about managing fundraising.

Speed Spanish

Learn six easy recipes to glue Spanish words together into sentences, and you’ll be engaging in conversational Spanish in no time.

Introductions to SQL

Gain a solid working knowledge of the most powerful and widely used database programming language.

Introduction to PC Security

Security expert teaches the fundamentals of PC and network security.

Accounting Fundamentals Series

If you’re interested in increasing your financial awareness while also gaining a marketable skill, this series of courses is perfect for you.

Effective Business Writing

If you communicate in writing, you need this course to help you identify and eliminate problem areas. Learn how to develop powerful written documents that draw readers in and keep them motivated to continue to the end.

24/7 Access • All classes start new every month • Certificate of completion • 6-week format • Average 24 work hours • Discussion boards • Mobile accessible
Insurance

Annuity Anatomy
A quick 2-hour review of the concept and history of annuities in our country. We discuss the treatment of money going in, the funding mechanisms and how money is treated coming out. There is a “reason” why our tax code allows for pre-tax funding of retirement income plans. This course will provide a short guide for the general public and a review for everyone else.

2 Hours General. Fee $30
INSUR 1*14 W, Apr 10 4-6 pm
Council Bluffs 1 time

Financial Privacy
An in-depth look at the safeguards being used by banks, insurance companies, financial service organizations and the Supreme Court as regards to our fourth amendment rights to privacy. Finally we do a bit of futuristic guessing as there appears to be a lessering for the need of currency.

6 Hours General. Fee $90
INSUR 1*16 Th, Apr 11 12-6 pm
Council Bluffs 1 time

Who Gets Well...Who Gets Wealthy
This course presents a review of health care economics as well as examine their own organizational culture and frameworks that create inclusive organization cultures as well as assess how their power, privilege and how they can utilize the skills, knowledge and tools you need in order to effectively lead individuals and teams, increase performance and drive business results. Your instructor is Rhonda Pollock. Fee $350
MANAG 1*101 Th, Mar 7-Apr 11 10 am-12 pm
Council Bluffs 6 times

Power and Privilege
This session will take participants through an interactive exercise of understanding their power, privilege and how to use both in order to create equitable environments.

Fee $99
MANAG 57*01 F, Mar 22 8:30-10:30 am
Council Bluffs 1 time

Building Inclusive Cultures
This workshop will allow attendees to understand the frameworks that create inclusive organization cultures as well as examine their own organizational culture and opportunities for change. Fee $99
MANAG 57*02 F, Apr 26 8:30-10:30 am
Council Bluffs 1 time

Leadership

Developing the Leader in You
Students will learn how to use their authentic leadership style to positively influence organizational cultures and be an effective leader in any profession. We’ll discuss how they can utilize the skills, knowledge and tools you need in order to effectively lead individuals and teams, increase performance and drive business results. Your instructor is Rhonda Pollock. Fee $350

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Council Bluffs 6 times

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Council Bluffs 1 time

Building Inclusive Cultures
This workshop will allow attendees to understand the frameworks that create inclusive organization cultures as well as examine their own organizational culture and opportunities for change. Fee $99
MANAG 57*02 F, Apr 26 8:30-10:30 am
Council Bluffs 1 time

REAL ESTATE

Continuing Education
IWCC Continuing Education partners with the Iowa Association of REALTORS® to bring you 2019 Real Estate Continuing Education classes.

Please visit their website at iowarealtors.com/education or call 515.453.1064 for the class schedule and to register.
Coaching Authorization is for anyone interested in becoming authorized to coach in Iowa. iwcc.edu/business_computers/coaching.asp
February or October Option: Take the course during the month of February or October. The first Saturday is an all-day sports medicine clinic held on the IWCC campus in Council Bluffs from 9 am-5 pm. Then, there are three more face-to-face meetings Tuesday nights from 6:30-9:30 pm at IWCC in Council Bluffs.
May, June or July Option: You can take the course in a one week format during the month of May, June or July. Sessions meet from 9 am-5 pm Monday/Tuesday/ Wednesday on the campus of IWCC in Council Bluffs. There is extensive online work before and after the face-to-face sessions.

Coaching Authorization/ Ethics
Iowa Western is approved by the Dept. of Education to offer, in compliance with the Senate File 2215 Section 3, the Coaching Authorization Series. The course leads to a coaching authorization for the state of Iowa and will allow you to be head or assistant coach in any sport. First class is an on-line assignment, thereafter is classroom. Renewal due after five years; renewal offered at IWCC online. Must register at least one week prior to start date of class.

Classes meet one Saturday, Feb 9, from 9 am-5 pm and three Tuesday evenings from 6:30-9:30 pm. Fee $495

COACH 1*01 Feb 9-26 Coaching Ethics (Online) This course is designed to satisfy the five (5) contact hour coaching ethics requirement of the Iowa Department of Education for a coaching authorization or renewal. This is a four (4) step course. The first step is answering fifty (50) questions concerning your coaching leadership, coaching guidance, and coaching temperament. Those questions lead to a self-analysis of your strengths and weaknesses as a coach. Fee $60

COACH 1*02 Coaching Renewal (Online) This course is designed to help you achieve the requirements for the Coaching Renewal in the state of Iowa. During your course, you will spend time with five current issues in coaching today. Each issue will be treated as a separate requirement, with its own set of assignments. Fee $89
EMERGENCY SERVICES

Emergency Medical Technician (EMT) Career

The Emergency Medical Technician (EMT) course is a patient assessment-based program that provides students with the knowledge, skills and abilities needed to function in the pre-hospital setting as an EMT.

All course offerings have an internship requirement of 36 hours with area hospitals and ambulance services that will be completed during the last half of the course.

Upon successful course completion students can test to become certified as a Nationally Registered EMT.

AHA or American Red Cross BLS Healthcare Provider level CPR required prior to orientation and a TB no older than 365 days. The pre-registration deadline is 14 days prior to the start of the course. Textbook, exam and application fees are not included in cost of class.

EMT Traditional Course
Standard in-class course format for EMT, consisting of lectures and labs; six to eight hours per week on weekdays, weeknights, or Saturdays. Fee $895
EMTEC 211*01 MW, Jan 7-May 1 6-10 pm
Council Bluffs 32 times

EMT Hybrid Course
Provides all of the classroom activities (lecture, discussions, quizzes, exams, assignments, and more) online. NOT a self-paced course, assignments are due each Monday by midnight. The class will meet in person for 32-36 hours of skill labs (usually 4 or 5 different Saturdays for eight hours each). Students MUST have access to high-speed internet and be comfortable using a computer! Students should also be highly motivated and able to manage time well. Fee $895
EMTEC 211*HY01 M, Jan 7-May 4 6-10 pm
Council Bluffs 16 times

EMT Fast Track Course
An accelerated course designed to get students prepared for EMT certification in a short, six-week timeframe.
Students must have a computer with high speed internet as the course is composed of both online and classroom instruction. Students meet M-F for 4 hours each day for hands-on skills practice. Due to the intensity of the coursework, interested students should be highly motivated with strong study and time management skills.
Fee $895
EMTEC 211*02 MTWTTH, Jun 3-Jul 26 8 am-12 pm
Council Bluffs 12 times

Advanced EMT Career

Advanced EMT Hybrid Course
This is a comprehensive program consisting of both classroom (didactic), skills lab, clinical (ambulance observation) components. AEMT builds on the foundational knowledge, skills and abilities of the EMT to give students advanced level training, skill, and assessment practices. The advanced EMT student will add new skills and treatment protocols such as:

- IV Access/Fluid Therapy
- Emergency Medication Administration
- CPAP Therapy
- Advanced Patient Assessment (Medical/Trauma)

Iowa law requires AEMT students to have a valid Healthcare Provider BLS (CPR) card and hold an active Iowa EMT, EMT-Basic, or higher level certification.

Fee $1095, textbook, exam, application and testing fees are not included. Email sglover@iwcc.edu for 2019 dates/times.

EMR/EMT Refresher Hybrid Course
The EMR/EMT Refresher course is based on the NCCP BLS program. It will be in a hybrid format, with 7 hours being delivered through an online distance education platform, and 13 hours of on-site didactic content including skills performance and scenario participation. A certificate of completion will only be awarded when all face-to-face and distance education content has been completed. Participation in the 20 hours NCCP will satisfy the National Content minimum requirements for EMRs and EMTs.
Fee $250
EMTEC SSu, Feb 16-17 8 am-4 pm
Council Bluffs 2 times

AEMT/Paramedic Refresher Hybrid Course
The AEMT/Paramedic Refresher course is based on the NCCP ALS program. It will be presented in a hybrid format, with 10 hours being delivered through an online distance education platform, and 20 hours of on-site didactic content including skills performance and scenario participation. A certificate of completion will only be awarded when all face-to-face and distance education content has been completed.
Participants in the 30 hours NCCP will satisfy the National Content minimum requirements for Paramedics and Advanced EMTs.
Fee $300
EMTEC 101*01 SSu, Feb 23-24 from 8 am-5 pm and F, Feb 22 from 3-7 pm
Council Bluffs 16 times

EMERGENCY SERVICES

Paramedic Career

Need help paying for the Paramedic Program?

The Education 2 Employment program offers financial assistance to eligible Iowa residents who would otherwise not be able to afford job training. Financial assistance may include training tuition and books, required fees, materials and other services. We’re here to help you.
712.325.3268  |  rjensen@iwcc.edu  |  edu2employ.com

Paramedic Program (Hybrid) E2E

Starts August 2019
Approved for Education 2 Employment financial assistance and VA benefits!

Paramedics provide the highest level of pre-hospital emergency care. Utilizing critical thinking skills, they rapidly assess, treat and stabilize injured or ill patients and provide transport to or between hospitals. Settings may include ground and air ambulances, emergency departments, critical care units or cardiac cath labs.

The online course work will be comprised of online lecture videos, quizzes, exams, and assignments. You’ll be able to access the lectures at anytime throughout the week and watch as many times as desired. The face-to-face sessions will consist of hands-on learning in Iowa Western’s state-of-the-art simulation center designed specifically for EMT education. As you acquire new skills you will be assimilated into scenario based learning.

Get to Know Your Instructor

Casey Hutchison is the Program Director for the Paramedic, Advanced EMT and future Critical Care paramedic courses. He is the lead lab instructor for the Council Bluffs campus. In addition to lab instruction, Casey is also responsible for the online course and content for the EMT courses.

Casey brings many years of EMS experience to the classroom. He also works full-time as a Critical Care Paramedic with Glenwood Fire & Rescue. Here are just a few of his accomplishments:

- Bachelor’s of Science in Emergency Medical Services
- Critical Care Paramedic and Nationally Registered Paramedic
- American Heart Association Instructor
- National Association of EMT’s Instructor

The Iowa Western Continuing Education Paramedic program is accredited by the Commission on Accreditation of Allied Health Education Programs (CAAHEP) upon the recommendation of the Committee on Accreditation of Educational Programs for the Emergency Medical Services Professions (CoAEMSP).

To contact CoAEMSP:
8931 Larkhaven Parkway Suite 111-312, Rowlett, TX 75088
PHONE 214.624.4853  FAX 214.703.8992
www.coaemsp.org

Casey Hutchison
Program Director
Emergency Medical Technician (EMT) Career
712.325.3268  |  rjensen@iwcc.edu  |  edu2employ.com

The Iowa Western Continuing Education Paramedic program is accredited by the Commission on Accreditation of Allied Health Education Programs (www.caahep.org) upon the recommendation of the Committee on Accreditation of Educational Programs for the Emergency Medical Services Professions (CoAEMSP).

To contact CoAEMSP:
8931 Larkhaven Parkway Suite 111-312, Rowlett, TX 75088
PHONE 214.624.4853  FAX 214.703.8992
www.coaemsp.org
CPR/First Aid/AED

HeartSaver CPR/AED
Fee $40
BLSC 06*01 F, Jan 18 9 am-12:30 pm
Council Bluffs 1 time
BLSC 06*02 W, Feb 6 9 am-12:30 pm
Council Bluffs 1 time
BLSC 06*03 F, Mar 8 9 am-12:30 pm
Council Bluffs 1 time
BLSC 06*04 S, Apr 13 9 am-12:30 pm
Council Bluffs 1 time
BLSC 06*05 W, May 8 9 am-12:30 pm
Council Bluffs 1 time
BLSC 06*06 W, Jun 12 9 am-12:30 pm
Council Bluffs 1 time
BLSC 06*07 Th, July 11 9 am-12:30 pm
Council Bluffs 1 time
BLS Healthcare Provider
The BLS Course trains participants to recognize several life-threatening emergencies, give high-quality chest compressions, deliver appropriate ventilations and provide early use of an AED. Students participate in simulated clinical scenarios and learning stations. Students work with an AHA BLS Instructor to complete BLS skills practice and testing. Students also complete a written exam.
Fee $70
BLSC 01*01 F, Jan 16 9 am-3 pm
Council Bluffs 1 time
BLSC 01*02 W, Feb 20 9 am-3 pm
Council Bluffs 1 time
BLSC 01*03 S, Mar 16 9 am-3 pm
Council Bluffs 1 time
BLSC 01*04 W, Apr 10 5-10 pm
Council Bluffs 1 time
BLSC 01*05 F, May 17 9 am-3 pm
Council Bluffs 1 time
BLSC 01*06 S, Jun 22 9 am-3 pm
Council Bluffs 1 time
BLSC 01*07 W, Jul 17 9 am-3 pm
Council Bluffs 1 time
Online Option
These courses are designed to train non-healthcare professionals in the basics of first aid and CPR. These courses are offered in a convenient online format for the classroom portion. Then simply print off your certificate of completion and bring it in when you meet an AHA Instructor to demonstrate your skills. Skills are scheduled the 1st Monday of the month at 10:30 am or the 3rd Wednesday of the month at 1:30 pm:
• Adult First Aid $40
• Adult First Aid with CPR (Adult, Child, Infant) with AED $60
• Pediatric First Aid and CPR with AED (Adult, Child, Infant) not valid for Daycare or Foster care. $70
• CPR (Adult, Child, Infant) with AED $40
Visit our webpage for more information and to register.

HeartSaver AED
Fee $40
BLSC 08*01 F, Jan 15 9 am-3 pm
Council Bluffs 1 time
BLSC 08*02 W, Feb 19 9 am-3 pm
Council Bluffs 1 time
BLSC 08*03 F, Mar 22 9 am-3 pm
Council Bluffs 1 time
BLSC 08*04 S, Apr 27 9 am-3 pm
Council Bluffs 1 time
BLSC 08*05 W, May 15 9 am-5 pm
Council Bluffs 1 time
BLS Instructor Renewal
Fee $85
BLSC 08*01 W, Feb 27 6-9 pm
Council Bluffs 1 time
BLSC 08*02 W, Mar 13 9 am-12 pm
Council Bluffs 1 time
BLSC 08*03 Th, Apr 18 6-9 pm
Council Bluffs 1 time
BLSC 08*04 F, May 10 1-4 pm
Council Bluffs 1 time
BLSC 08*05 W, Jun 5 6-9 pm
Council Bluffs 1 time
BLSC 08*06 Th, Jul 9 9 am-12 pm
Council Bluffs 1 time
Online Option
The Healthcare Provider CPR course is now offered in a convenient online format as an alternative method of certification. Online courses are perfect for providers seeking re-certification or those who find scheduling classes difficult. Scheduled the first Monday and third Wednesday of each month.
Visit our webpage for more information and to register.

CPR/First Aid/AED

Continuing Education

Southwest Iowa Coalition on Human Trafficking presents A LOOK AT HUMAN TRAFFICKING IN IOWA [One-Day Training Conference]
When: March 20, 2019 from 8 am-5 pm (light breakfast and lunch provided)
Where: Iowa Western Community College, Looff Hall
Who: Law enforcement/Corrections, Advocates, Human Services, Medical/Mental Health Treatment Providers, and other Professionals.
Cost: $50 per attendee, CEU/CLEs provided.
Registration: eventbrite.com/o/southwest-iowa-coalition-on-human-trafficking-18168152013
Deadline to register is March 13.
Questions? Contact jen.foltz@iowa.gov

Iowa Western partners with ed2go for online classes. Human Anatomy and Physiology I and II classes start monthly. Register online at ed2go.com/iwcc.

Southwest Iowa Coalition on Human Trafficking presents A LOOK AT HUMAN TRAFFICKING IN IOWA [One-Day Training Conference]
When: March 20, 2019 from 8 am-5 pm (light breakfast and lunch provided)
Where: Iowa Western Community College, Looff Hall
Who: Law enforcement/Corrections, Advocates, Human Services, Medical/Mental Health Treatment Providers, and other Professionals.
Cost: $50 per attendee, CEU/CLEs provided.
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Deadline to register is March 13.
Questions? Contact jen.foltz@iowa.gov

Training for Firefighters

Essentials of Firefighting and Departmental Training
iwcc.edu/ce/emergency_services/training.asp
Iowa Western Community College Continuing Education can meet your department's training needs. We offer open and/or contract classes just for your department.
Contact Sheena Glover for arrangements. 712.325.3446 or sglover@iwcc.edu
Certified Nurse Aide (CNA) E2E
Approved for Education 2 Employment financial assistance and VA benefits!

The CNA course is offered monthly in a variety of locations and taught by registered nurses. This course provides the knowledge and basic nursing skills needed to care for patients and residents in a variety of long-term care facilities. The course consists of classroom, lab and clinical time. Classes meet 7 days for 4 days during the course. Additional state testing fee of $150 is due when tests are scheduled. Fee $575

75CNA 01*02 MTWThF, Feb 1-21 8 am-4:30 pm
Council Bluffs
75CNA 01*03 MTWThF, Feb 28-Mar 20 8 am-4:30 pm
Council Bluffs
75CNA 01*04 MTWThF, Mar 25-May 2 8 pm-9:45 pm
Council Bluffs
75CNA 01*05 MTWThF, Mar 29-Apr 18 8 am-4:30 pm
Council Bluffs
75CNA 01*06 MTWThF, Apr 22-May 3 8 am-4:30 pm
Council Bluffs
75CNA 01*07 MTWThF, May 10-24 8 am-4:30 pm
Council Bluffs
75CNA 01*08 MTWThF, May 14-24 8 am-4:30 pm
Harlan (Clinical will be in Atlantic.)
75CNA 01*09 MTWThF, Jun 10-28 8 am-4:30 pm
Council Bluffs

NEW! Certified Nurse Aide Hybrid
April 1-May 16

This class teaches basic nursing skills through online lectures, on-site practice of skills in a fully equipped nursing lab, and clinical placements in healthcare settings. The hybrid format allows you to do the 30 hours of didactic portion of the course online at home.

Mandatory orientation is April 1. Fee $675
75CNA 10*01 Apr 2-May 16
Visit our website for prerequisites, registration and more information. iwcc.edu/ce/health_occupations/cna.asp.

NEW! Advanced CNA E2E
April 10-May 1

A continuation of the traditional the CNA course, designed to provide additional skills and clinical hours, ready students for the hospital work environment. Fee $575

75CNA 80*01 Apr 10-May 1 8 am-5 pm
Council Bluffs
Visit our website for prerequisites, registration and more information. iwcc.edu/ce/health_occupations/cna.asp.

Pharmacy Technician E2E
January 8-March 28
Approved for Education 2 Employment financial assistance and VA benefits!

Pharmacy Technicians work in pharmacy-related functions, working under the direct supervision of a licensed pharmacist. Our program offers you both the theoretical and practical training. Upon completion of the program, you will take the PTCB (Pharmacy Technician Certification Board) exam. Topics covered include history and foundation, legal and ethical considerations, anatomy and physiology, safety and standards, and medication courses, pharmacy environments, PTCB exam review, and a 40-hour externship.

Pharmacy technicians are employed in community settings such as chain or independent pharmacies, hospitals, home health care, long term care, nuclear pharmacy and mammography facilities. According to EMSI, pharmacy technician starting wage is $12.50/hour. Fee $1950

PHARM 01*01 TTh, Jan 8-Mar 29 9 am-3 pm
Council Bluffs
24 times

Phlebotomy E2E
March 25-May 15
Approved for Education 2 Employment financial assistance!

This course provides an overview of current phlebotomy practices and procedures with an emphasis on the most important competencies in this field. We provide a variety of lecture, discussion, lab exercises and exams to give our students adequate preparation for the national certification exam. There will be lab time and 120 hours of clinical time to provide you with the opportunity to become skilled and gain confidence to work as a phlebotomist. Students will be given an opportunity to participate in selecting clinical sites; however, the program instructor and continuing health coordinator reserve the right to make the final decision for student assignments to clinical sites. Employment of phlebotomists is projected to grow 25% from 2014 to 2024, much faster than the average for all occupations. Median hourly earnings $14.74 per hour. Source Bureau of Labor Statistics. Fee $5500

PHLEB 01*01 MWF, Mar 25-May 15 10 am-3 pm
Council Bluffs
23 times
Visit our website for prerequisites and course policies. iwcc.edu/ce/health_occupations/ phlebotomy.asp

Online option available! iwcc.edu/ce/health_occupations/med-manager.asp
HEALTH

Career Training

Rehabilitation/Aide/Restorative Aide E2E
January 28-February 15
Approved for Education 2 Employment financial assistance.
This 65-hour course is designed to prepare persons who are working as Nurse Aides with the knowledge and skills to safely and effectively provide rehabilitative/restorative therapies under the direction of a physical therapist or occupational therapist. The Certified Nurse Aide course is a prerequisite to this course because the information and skills being taught are based on the basic skills acquired when providing nurse aide services. Fee $665
REHAB 01*01 MWFH, Jan 28-Feb 15 8 am-4:30 pm
Council Bluffs 9 times

Sterile Processing Technician E2E
Spring 2019
Approved for Education 2 Employment financial assistance.
The Sterile Processing Technician (SPT) role is essential to the successful operation of both inpatient and outpatient surgical facilities. Sterile Processing Technicians are a critical component in the team of professionals ensuring the safety of all surgical patients.
The main duty of a SPT Technician is to insure that instruments used by medical personnel are contaminant-free. In the Sterile Processing Technician program students are instructed on proper techniques to clean and sterilize medical instruments and to understand microbiology and infection control methods. Students learn the proper names and categories of medical instruments and how to properly transfer and store instruments to keep them contaminant-free. After successful completion of this program and documented work hours, students will be eligible to take the exams for National Certification as a Sterile Processing Technician.

REGISTER EARLY!
Sadly we have to cancel some classes because of low enrollment. Please help us in offering more classes by registering early, at least one week prior.

Visit our webpage for more information.

iwcc.edu/health_occupations/sterile_processing.asp

Career Training Online

These online certificate career training programs are offered in partnership with CareerStep.
Visit us online for more information!

partner.careerstep.com/iwcc

Inpatient Auditing

This online program requires three years of experience in inpatient acute care coding and a current RHIA, RHIT, CCS, or CPC credential prior to enrollment. Students will learn both the technical and soft skills required to be a good auditor.
Fee $2699
Register online at partner.careerstep.com/iwcc/inpatient-auditing

Medical Administrative Assistant with EHR

This online program prepares students to earn the Certified Medical Administrative Assistant (CMAA) and Certified Electronic Health Records Specialist (CEHRS) credentials. Topics studied include eEMRx EHR software, Microsoft Office, healthcare documentation, and office procedures. Fee $3199
Register online at partner.careerstep.com/iwcc/electronic-health-records-office-professional

Medical Billing

This online program helps students develop the knowledge and skills they need to work in healthcare reimbursement. Topics studied include bundled payments, the impact of the Affordable Care Act, and experience with current billing forms. Fee $2999
Register online at partner.careerstep.com/iwcc/medical-billing

Medical Transcription Editor

Approved by the Association for Healthcare Documentation Integrity (AHDI), this online program prepares students for medical transcription and editing careers. Topics studied include documentation, biomedical sciences, anatomy, and editing theory. Includes ebooks, a transcription foot pedal, an AHDI membership, and a voucher to take the RHDS exam. Fee $3199
Register online at partner.careerstep.com/iwcc/medical-transcription-editor

Pharmacy Technician

This online program prepares students for the Pharmacy Technician Certification Board (PTCB) Exam. Includes laboratory kit, ebooks, and an exam voucher.
Fee $1999
Register online at partner.careerstep.com/iwcc/pharmacy-technician

Career Training Online

Professional Medical Coding and Billing with Applied PCS

This online program prepares students for the Certified Coding Associate (CCA) and Certified Professional Coder (CPC) credentials. Students develop a healthcare knowledge base and train on current and advanced code sets. Fee $3699
Register online at partner.careerstep.com/iwcc/professional-medical-coding-and-billing-with-applied pcs

Infection Control Renewal

All dental professionals are required to comply with standard precautions for preventing and controlling infectious diseases as well as managing personnel health and safety concerns related to infection control. Presented by Cathy VanWinkel, CDA, RDA, BS. Approved for 2.0 continuing education contact hours for dental professionals. Fee $59
DENED 01*01 F, Apr 5 8-10 am
Council Bluffs 1 time

Radiography Renewal Seminar

This class will cover the history of dental radiology, digital imaging, SD imaging, ADA recommendations, normal anatomy and deviations from normal anatomy, and radiographic film. This class meets the Iowa requirements for biennial radiology education for dental assistants. Presented by Jill Day, RDA, CDA, CPFDA, CRFDA. Approved for 2.0 continuing education contact hours for dental professionals. Fee $59
DENED 01*02 F, Apr 5 10:15 am-12:15 pm
Council Bluffs 1 time

Jurisprudence for Iowa

Join Jill Day, BGS, LDA, RDA, CDA, CPFDA, CRFDA as she presents on scope of practice, registration requirements, levels of supervision, delegation of expanded functions, continuing education requirements, and much more! This presentation will cover Chapter 20 of the Iowa Administrative Code - Dental Board [650] and will fulfill the Iowa Administrative Code 650 - Chapter 25 requirement for dental personnel for one (1) continuing education contact hour. Fee $29
DENED 01*03 F, Apr 5 1-2 pm
Council Bluffs 1 time

The Expanded Functions programs are taught by Jill Day, CDA, CPFDA and meet the Iowa Dental Board requirements. Approved for 9.0 continuing education contact hours for dental professionals per day. Register for all 3 classes for $699 or pay $239 per class.

Expanded Functions: Nitrous Oxide

This program expands the scope of practice for a dental assistant in monitoring of nitrous oxides inhalation analgesia. It includes initial assessment to determine the base entry level of all participants; didactic component; clinical component, which must be obtained under the personal supervision of the participant’s supervising dentist while the participant is concurrently enrolled in the program; and post-course competency assessment at the conclusion of the program. Fee $239
DENED 03*01 S, Mar 30 8 am-6 pm
Council Bluffs 1 time

Expanded Functions: Liners, Provisions, Vitality, Occlusal, Retraction

This program expands the scope of practice for a dental assistant in applying liners and bases, fabrication and removal of provisional restorations, testing pulp vitality, taking occlusal registrations, placement and removal of gingival cord. It includes initial assessment to determine the base entry level of all participants; didactic component; clinical component, which must be obtained under the personal supervision of the participant’s supervising dentist while the participant is concurrently enrolled in the program; and post-course competency assessment at the conclusion of the program. Fee $239
DENED 03*02 S, Apr 6 8 am-6 pm
Council Bluffs 1 time

Expanded Functions: Final Impressions, Charting, Adhesive Removal, Dry Sockets, Perio-Decay

This program expands the scope of practice for a dental assistant in taking final impressions, preliminary charting, removal of adhesives, placement and removal of dry socket medication, and placement of periodontal dressings. It includes initial assessment to determine the base entry level of all participants; didactic component; clinical component, which must be obtained under the personal supervision of the participant’s supervising dentist while the participant is concurrently enrolled in the program; and post-course competency assessment at the conclusion of the program. Fee $239
DENED 03*03 S, Apr 13 8 am-6 pm
Council Bluffs 1 time

712.325.3256   l   iwcc.edu/ce   l   ce@iwcc.edu
Certified Food Protection Manager
Iowa Western’s Food Safety course is an 8 hour class followed by the national certification exam. Our food safety classes give a food handler essential knowledge and understanding of the fundamental food safety practices they need to carry out their work. Topics covered in the course include: foodborne illness and contamination, receiving food, storing food, and serving food, personal hygiene, cleaning and sanitation, pest protection, HACCP and inspections.

The course is designed for individual working in restaurants, assisted living, long-term care, school food service programs. Test is from 5:30-7:30 pm. Please register at least 5 business days prior to class so that there is time for book to be mailed. Fee $139

IV Therapy for LPN
IV Therapy for LPN
This course is designed to prepare the Iowa LPN to perform procedures related to the expanded scope of intravenous therapy in a licensed hospital, licensed skilled nursing facility and a certified end-stage renal dialysis unit. IV Therapy for clients age 12 or older and weighing 80 pounds or more. LPN-C certificate given upon completion of classroom and sponsoring facility clinical portion. Prerequisites: unrestricted LPN or RN license; 6 mos. nursing experience; currently working in hospital, skilled nursing or end stage dialysis unit; Skill required for the clinical portion, will be the responsibility of the student and their sponsoring facility. MUST take a Math test prior to class start date and obtain a 90% or better. Registration and Math test completion 2 weeks prior to start date. Fee $725

LPN IV Basics Didactic
This 8-hour course meets the didactic portion for Nebraska LB 88 legal aspects, central and peripheral IV lines. Email ce@iwcc.edu for more information.

LPN IV Basic Skills
This 8-hour course is hands-on skills for LPNs who have taken the LPN IV Basics - 8 Hour Didactic class. Email ce@iwcc.edu for more information.

Funeral Directors
We are in the process of confirming two Continuing Education programs for funeral directors in the spring.
Visit our webpage for class updates! iwcc.edu/health_occupations/funeral.asp
If you are not on our email marketing list, email Sheri Splichal at ssplchal@iwcc.edu to be added.

Mandatory Reporting
Dependent Adult/Child Abuse Identification and Reporting
This workshop will inform mandatory reporters of suspected dependent adult/child abuse and/or neglect of their role and responsibilities. It fulfills the training requirement for mandatory reporters within six months of their hire date or self-employment in a specific occupation. Approved for 3.0 continuing education contact hours for nurses, Iowa Board of Nursing Provider #6. Fee $59

Fee $30

ABUSE 21, Approval #2300
Approved through 11/29/2019 for 2.0 Contact Hours.

Dependent Adult Abuse Identification and Reporting
Fee $50

ABUSE 21, Approval #2300
Approved through 11/29/2019 for 2.0 Contact Hours.

Child/Dependent Adult Combined Abuse Identification and Reporting
Fee $50

ABUSE 20, Approval #2301
Approved through 11/29/2019 for 2.0 Contact Hours.

Weather permitting, please review the weather and dress accordingly.
Taking an online course is a flexible way to learn. We recommend that you keep a detailed and current schedule so that your course will be completed by the registration deadline.

Food Safety (ServSafe ®)
Planning a Nursing Continuing Education Program?
Iowa Western Community College is committed to co-sponsoring continuing education programs as an approved provider through the Iowa Board of Nursing.
We will work with you to ensure your program meets the board’s requirements, award the contact hours, provide additional administrative support.
For more information, contact Sheri Splichal at ssplchal@iwcc.edu or visit our webpage at iwcc.edu/ce/health_occupations/csp.asp

Soft Skills
Soft Skills for Healthcare Workers
NEW at employer request! Job readiness for healthcare! Health Professionals get jobs because of their hard skill, their clinical skills and their knowledge of the profession. They KEEP jobs because of their soft skills. Whether you are a student, a recent graduate or a new employee in the health profession, this certificate class is designed to help you get, keep and prosper in your job. Reduced fee for groups of 2 or more! For more information, email Rhonda Casson at rcasson@iwcc.edu or visit our webpage at iwcc.edu/ce/health_occupations/softskills.asp

Nursing/Social Workers
Southwest Iowa Coalition on Human Trafficking presents
A LOOK AT HUMAN TRAFFICKING IN IOWA
(One-Day Training Conference)
When: March 20, 2019 from 8 am-5 pm
(light breakfast and lunch provided)
Where: Iowa Western Community College, Looff Hall
Who: Law enforcement/Corrections, Advocates, Human Services, Medical/Mental Health Treatment Providers, and other Professionals.
Cost: $50 per attendee, CEU/CLEs provided.
Registration: eventbrite.com/o/southwest-iowa-coalition-on-human-trafficking-18168152013
Deadline to register is March 13.
Questions? Contact jen.foltz@iowa.gov

Get to Know Your Instructor
Jane Tremel started her health care career as a CNA during her high school years. After completing high school, she completed the LPN program at Iowa Western. Jane’s first job as a nurse was in a long term care setting. Over the course of 4 more years, she continued working long term care, while earning her BSN. In 2008, she became the full-time Certified Nursing Assistant Instructor for Iowa Western in the Continuing Education Department. Jane also teaches Medication Aide, Medication Manager, Activity Coordinator, as well as Food Safety classes.
“I have had many former students go on to become productive professionals, and I am so glad I was able to be a part of their training.” Jane

Soft Skills Workshop
Instructor
Jane Tremel

Plan a Nursing Continuing Education Program? Contact Sheri Splichal at ssplchal@iwcc.edu or visit our webpage at iwcc.edu/ce/health_occupations/csp.asp

Classes updated often! Visit our webpage often. iwcc.edu/ce/health_occupations/iv.asp

Spalicz

Planned for this summer is the 2nd annual Navigating Through Mental Health Conference - Both Days.
Join us for our 2nd annual Navigating Through Mental Health conference. A few of the topics to be discussed include trauma informed care, connecting with resources, workplace violence, and mental health and aging.
Continuing education contact hours for nurses, social workers, and other professionals will be available. Fee to attend both days is $125. Thursday only is $99, or Friday only is $49. Fee includes lunch on Thursday. Must pre-register by 4/22/19. Fee $125

Thursday Only
Fee $99

HLTH 01*02 Th, Apr 25 8 am-5 pm
Council Bluffs 2 times

Friday Only
Fee $49

HLTH 01*03 F, Apr 26 8 am-12 pm
Council Bluffs 1 time

REGISTER EARLY!
Sadly we have to cancel some classes because of low enrollment. Please help us in offering more classes by registering early; at least one week prior.
INDUSTRY/TRADES/MANUFACTURING

Career Training

Need help paying for career training? The Education 2 Employment program offers financial assistance to eligible Iowa residents who would otherwise not be able to afford job training. Financial assistance may include training tuition and books, required fees, materials and other services. Look for E2E after the title.

We're here to help you.

712.325.3268  |  rjensen@iwcc.edu  |  ed2go@iwcc.edu

Combination Welding E2E March 26-August 1
Approved for Education 2 Employment financial assistance and VA benefits!

Welding is a career that offers more choices of industries to work in and advancement opportunities than just about any other career choice. The median hourly wage for welders is $17.16/hour. Source: EMSI.

Obtain skills in welding with each process in all positions in our state of the art welding lab. Learn the necessary skills to weld in the manufacturing field. Program includes:

• Advanced Welding Techniques
• Gas Metal Arc Welding (MIG)
• Shielded Metal Arc Welding (Stick)
• Math and Blueprint Reading for Welders

Our program includes training to help you demonstrate your potential to companies! Sharpen your math skills, experience to try welding. Stick and MIG welding are taught.

This workshop is for anyone wanting hands-on experience to try welding. Stick and MIG welding techniques will be introduced. No experience needed!

All skill levels can attend to improve their skills. All experience levels can attend to improve their skills. All experience levels can attend to improve their skills.

Construction Technology: Carpentry E2E August 19-December 13
Approved for Education 2 Employment financial assistance and VA benefits!

There are plenty of excellent carpentry jobs out there, ready for motivated people like you to fill them. The program prepares you for entry level jobs in the residential construction industry and will expose you to carpentry theory, techniques, and building materials. You’ll receive safety training and complete the 10-hour OSHA and EPA training. Most carpenters work in the construction industry. Entry level median hourly wage is $17.51/hour. Textbooks and required tools not included. Fee $3400 (Additional estimated cost for textbooks $670 and tools $310).

HVC/R Maintenance E2E August 19-December 13
Approved for Education 2 Employment financial assistance and VA benefits!

The program provides the basic skills necessary to gain meaningful employment as an entry-level heating, ventilation & Air Conditioning (HVAC) technician. Train to become an HVAC technician. Students will learn to troubleshoot and service HVAC/R systems. The certificate does not qualify graduates for the State of Iowa’s specialty license.


Choosing a career as an HVAC/R technician presents you with an exciting professional path that promises job security and excellent earnings potential. Fee $3100 (Additional estimated cost for textbooks $670 and tools $550).

Contact Information

Welding Intro Workshop
This workshop is for anyone wanting hands-on experience to try welding. Stick and MIG welding techniques will be introduced. No experience needed!

All skill levels can attend to improve their skills. All experience levels can attend to improve their skills.

Welding Intro Workshop
This workshop is for anyone wanting hands-on experience to try welding. Stick and MIG welding techniques will be introduced. No experience needed!

All skill levels can attend to improve their skills. All experience levels can attend to improve their skills.

Due to the ongoing COVID-19 pandemic, the welding workshop will be held online. The course will provide an introduction to welding, including safety, equipment, techniques, and practical application. Fee $169

TRADE 360'1 TTH, Mar 26-Aug 1 8-8:30 pm
Council Bluffs

Need your high school diploma AND a job? Earn your high school diploma and welding certificate at the SAME TIME! Email ce@iwcc.edu or call 712.325.3415 to get started.

Combination Welding Students Fall 2018

-ed2go Online Learning Program

Our instructor-facilitated online courses are informative, fun, convenient, and highly interactive. Courses run for 6 weeks and a new online session opens each month. Visit us online for more classes and to register.

In this online program, you’ll learn the fundamentals of photovoltaic “PV” solar powered energy systems, gaining the knowledge you'll need for an entry level position with a dealer, installer, or other photovoltaic industry company. Fee $1995

Register online at careertraining.ed2go.com/ iwcc/training-programs/solar-power-professional

Tool and Die Maker
This online program provides an intensive overview of skills necessary for tool and die making. You will learn blueprint reading, tool and die making, safety, machining, materials, quality, and grading. Fee $1995

Register online at careertraining.ed2go.com/ iwcc/training-programs/tool-and-die-maker

INDUSTRY/TRADES/MANUFACTURING

Career Training

Industrial Technology E2E August 19-December 13
Approved for Education 2 Employment financial assistance!

Lead a comfortable life with a job that doesn't make you take your work home. This program prepares students to be employed as technicians in the fields of electrical maintenance and production. The program is developed especially for the industry in the development, installation and maintenance of complex industrial processes as well as their electronic, controller, and computer devices.

Includes Motors and Controls, Circuit Analysis, Equipment Safety and Operation and Technical Math.

Upon the successful completion, students will:

• Follow safety practices and procedures for all tools and equipment with proper use of PPE.
• Describe types of work and workplace environments available and techniques needed to succeed within professional career fields.
• Build, analyze, and troubleshoot electrical circuits.

Fee $3100 (Additional estimated cost for textbooks $670)

Sustainable Energy Technology E2E Spring 2020
Get on board with this expanding career field. This certificate program is designed to provide the basic skills and knowledge needed for entry-level jobs in the manufacturing, installation, and maintenance of wind turbines and solar energy systems, in just 4 months.


These online certificate career training programs are offered in partnership with ed2go. careertraining.ed2go.com/ibwc/training-programs

Home Inspection
The principal components of home inspection procedures and processes will be covered. You’ll learn how to complete a home inspection report that will detail the home’s condition, including the heating and cooling systems, the plumbing and electrical systems, the roof and siding, and the framing and foundation. Fee $2295

Register online at careertraining.ed2go.com/ iwcc/training-programs/home-inspection

Maintenance Technician
A Maintenance Technician is required to have a thorough understanding of how machines and systems function to keep them running without breakdowns and maintain service for their expected lifespan and beyond. This online program is an intensive overview of skills necessary for manufacturing maintenance from the basic principles of power transfer and rigging safety to PLCs and robotics. Fee $1695

Register online at careertraining.ed2go.com/ iwcc/training-programs/maintenance-technician

Process Technician
An intensive overview of skills necessary to become a process technician is provided. This online program will teach you math, inspection, safety, machining, quality, electrical systems, automation, mechanical systems, motor controls, fluid systems, and joining to work as a process technician. Fee $1995

Register online at careertraining.ed2go.com/ iwcc/training-programs/process-technician

Solar Power Professional
In this online program, you’ll learn the fundamentals of photovoltaic “PV” solar powered energy systems, gaining the knowledge you'll need for an entry level position with a dealer, installer, or other photovoltaic industry company. Fee $1995

Register online at careertraining.ed2go.com/ iwcc/training-programs/solar-power-professional-course

Tool and Die Maker
This online program provides an intensive overview of skills necessary for tool and die making. You will learn blueprint reading, tool and die making, safety, machining, materials, quality, and grading. Fee $1995

Register online at careertraining.ed2go.com/ iwcc/training-programs/tool-and-die-maker
INDUSTRY/TRADES/MANUFACTURING

Cosmetology
Grow Your Business - Cosmetology
Sara Young, from EQ School of Hair Design will present on current hair trends, as well as helping you focus on growing your business, with a special focus on Social Media! Two hours of Iowa Law, rules and/or sanitation will be included in this six hour session. Fee $100

COSME 101*01 S, Feb 2 8 am-2:30 pm
Clarinda 1 time
COSME 101*03 Su, Feb 24 8 am-2:30 pm
Clairndina 1 time

Hair and More!
Mary Lee Foltz is back to present on Hair and More! With the recent change in CE hours required for cosmetology, this course will now be the full six hours including two hours of Iowa law. Bring your lunch and enjoy a day of fun and education! Fee $100

COSME 101*30 Su, Feb 24 8 am-2:30 pm
Clarinda 1 time

Online Option
Cosmetology Home Study
An independent home-study course consisting of a booklet and test. You will have three weeks to study the booklet and send the completed test back to us for grading. Upon passing, you will be sent a certificate awarding two hours of Law and Rules. Fee $39
iwcc.edu/ce/trades/cosmetology.asp

OSHA
Need a training not listed?
Contact Denise at dnorman@iwcc.edu or 712.325.3415 to set up a class!

30 Hr. OSHA
This course covers the following safety instruction modules: Introduction to OSHA, Hazard Communication, Electrical Safety, Materials Handling, Walking and Working Surfaces, Personal Protective Equipment, Hazardous Materials, Confined Space Entry, Exit Routes and Emergency Action Plans, and Machine Guarding. Introduction to Industrial Hygiene, Bloodborne Pathogens, Ergonomics, Managing Safety and Health, Welding and Cutting, Hazardous Materials, Permit Required Confined Space Entry, Foundations for Safety Leadership, Hazard Communication and the Global Harmonized System, OSHA fact sheets, video, power point presentations, and interactive software will be presented and/or distributed. You will also receive course completion cards embossed with the OSHA logo and personal identification numbers. Lunch will be 45 minutes. Your instructor is Joe Combs.
Fee $750
TRADE 17*01 TWThF, Feb 5-8 8 am-4:30 pm
Council Bluffs 4 times

10 Hour OSHA Construction
NEW evening class! This course covers the following safety instruction modules: Introduction to OSHA, OSHA Focus Four (Falls, Electric, Struck-By, Caught-In or Between), Health Hazards in Construction, Personal Protective Equipment, Excavations, Tools (hand and power), and Confined Space Entry. OSHA fact sheets, video, power point presentations, and interactive software will be presented and/or distributed. Class participants will also receive course completion cards embossed with the OSHA logo and personal identification numbers. This is an evening class meeting 3 nights. Your instructor is Joe Combs.
Fee $250
TRADE 17*02 MWM, Apr 1, 3 and 8 5-8:30 pm
Council Bluffs 3 times

10 Hour OSHA General
This course covers the following safety instruction modules: Introduction to OSHA, Hazard Communication, Electrical Safety, Materials Handling, Walking and Working Surfaces, Personal Protective Equipment, Hazardous Materials, Confined Space Entry, Exit Routes and Emergency Action Plans, and Machine Guarding. OSHA fact sheets, video, power point presentations, and interactive software will be presented and/or distributed. Dates TBD. Fee $250

Forklift
Forklift Certification
Training consists of a combination of formal classroom and practical, hands-on training. The class is designed to meet the training requirements for OSHA. Demonstrations will be performed on an obstacle course by the instructor and practical exercises performed by the student. Certification is good for 3 years. Fee $249
TRADE 90*01 T, Mar 12 9 am-1 pm
Clarinda 1 time

If you are a company needing Forklift Certification for your employees, our program can be delivered within your time frame, on-site or at an IWCC location in Council Bluffs, Atlantic, Clarinda, Harlan, Shenandoah close to you. Contact us to discuss your training needs: 712.325.3415 | dnorman@iwcc.edu.

Pesticide Testing
We are currently developing Continuing Education classes to maintain your electrical license and are looking for a qualified instructor. If you're interested in teaching for Continuing Education, email Denise Norman at dnorman@iwcc.edu or call 712.325.3415.
Visit our webpage at iwcc.edu/ce/trades/elec_ce.asp

Pesticide Testing
Online pesticide applicator testing is available at Iowa Western. Call ahead to schedule testing. Fee $20
Council Bluffs 712.755.3568
Harlan 712.755.3568
Shenandoah 712.246.1499

Water/Wastewater
Education 2 Employment tuition assistance is available for Water and Wastewater 30-Hour Workshops for eligible Iowa residents. Contact Denise at dnorman@iwcc.edu or 712.325.3415 for more information or visit our webpage at iwcc.edu/ce/trades/ww.asp

INDUSTRY/TRADES/MANUFACTURING

Customized Training
Iowa Western Community College is committed to the delivery of customized training and consulting services to area business, governmental agencies and non-profit organizations. The Division of Economic and Workforce Development provides the various types of training sought by southwest Iowa business and industry.

Services Available
• Customized Courses
• Instructional Packages
• Training Needs Assessment
• Flexible scheduling to meet your operation or production schedule
• Training offered at your facility or at the IWCC campus or any of our outlying centers in Atlantic, Clarinda, Harlan or Shenandoah
• Experienced professional trainers
• Cost-effective and customer-oriented services

Training in 5 core areas:
• Health & Safety
• Industrial/Technical
• Management/Supervision
• Computer Skills
• Basic Skills

IWCC Economic Development
dewd@iwcc.edu | 712.325.3705
iwcc.edu/economic_and_workforce_development/customizedtraining.asp

Apply Now!
Earn a Degree in Your Hometown!
Did you know several IWCC degree programs are offered at our centers in Atlantic, Clarinda, Harlan and Shenandoah? Some include an online component that allows adults to earn their degree while still working full-time.

Popular Courses of Study Include:
Business Administration, Manufacturing, Criminal Justice, Design Technology Program, Management and Human Resources, Nursing and many more!

Cass County Center
Atlantic 712.243.5527
Clarinda Center
Clarinda 712.542.5117
Shelby County Center
Harlan 712.755.3568
Page/Fremont County Center
Shenandoah 712.246.1499
PERSONAL ENRICHMENT

Dance

Swing 1.5  
This versatile class is for those with a little dance experience wanting to gain confidence on the dance floor. Tuition is per person. Registering as a couple is recommended. Fee $49
RECRE 21*01 W, Jan 16-Feb 20 6:15-7:45 pm
Council Bluffs 6 times

Beginning Swing Dancing  
This class is for the beginner. No experience necessary, just a fun attitude! Learn the jitterbug and east coast dances, along with enough patterns to "move to the groove" and "be hep to the jive." Tuition is per person. Registering as a couple is highly recommended. Fee $49
RECRE 21*02 W, Jan 16-Feb 20 7:45-8:15 pm
Council Bluffs 6 times

Basic Beginning Ballroom Dance  
Designed for the novice who knows a few steps or the complete beginner who wants to get started. Learn a few great basics to make you look like a winner on the dance floor. Registering as a couple is recommended. Tuition is per person. Fee $34
RECRE 21*03 F, Feb 22-Mar 8 6-7 pm
Council Bluffs 3 times

Argentine Tango  
Learn what you need to maneuver around the Tango floor. Learn the basics and a few cool moves to build your confidence and poise. Great for couples to learn to move together. Registering as a couple is recommended. Tuition is per person. Fee $34
RECRE 21*04 F, Feb 22-Mar 8 7-8 pm
Council Bluffs 3 times

PERSONAL ENRICHMENT

Photography

Building Blocks of Basic Photography  
Do you want to understand the basics of 35mm and digital cameras? Are you looking to learn more about shutter speed and f-stops? This course covers the basic fundamental principles of photography: basic exposure controls, camera functions and modes, different lenses, and basic composition for taking better photographs. We will even take a look at the operation of your camera, so bring it along! This workshop is designed for adjustable cameras. The simplest point and shoot cameras will not be discussed, although photographers with those cameras are welcome. Fee $69
PHOTO 1*01 S, Feb 16 8:30 am-4:30 pm
Council Bluffs 1 time

Photography Composition Workshop  
Have you ever wondered what some little things you can do to improve your photography? If so, this hands-on workshop is for you. The design and compositional elements taught in this class will apply to all types of photography including people, scenic shots, sports, wildlife, and kids. It will greatly improve the composition of your photographs. Don't forget to bring your camera. Participants will get to use their new knowledge in the photo-taking portion of this workshop. Important: Bring your cameras USB cord or a card reader to download your photos to a computer. Fee $59
PHOTO 3*01 S, Mar 30 9 am-4 pm
Council Bluffs 1 time

Photography in Our National Parks  
America has many of the best national parks in the world. Most of these places have been set aside for either their brilliant landscapes or incredible variety of wildlife or both. As photographers we desire to master capturing the beauty and magnificence of the parks and their wildlife. Photographer and instructor Pasquale Mingarelli has over 20 years of experience photographing in our national parks. Join us in this seminar to learn where and when to go, and the photographic tips to make the most of the photographing opportunities the parks offer. The seminar covers wildlife and landscape photography techniques, resources, tips, which parks offer what photography opportunities, and the best time year to visit these iconic places. Fee $49
PHOTO 4*01 S, Apr 13 9 am-1 pm
Council Bluffs 1 time

OVER A CUP OF COFFEE SERIES

Intro to Cartooning  
Learn how to draw characters and creatures in comic craziness! You’ll see how to break down images into simple shapes and add details to make your characters come to life. Learn all about making a comic strip from start to finish and writing punch lines. Here’s your opportunity to draw funny images from drawing upon your creativity. Open to age 10 and older. Supplies provided. Fee $29
ARTCR 99*01 T, Mar 12 6-8 pm
Council Bluffs 1 time

Cartooning Series  
Take what you’ve learned in the Intro to Cartooning class and explore the techniques in more detail over the course of four more sessions. Open to age 10 and older. Supplies are provided. Fee $99
ARTCR 99*02 T, Mar 12-Apr 16 6-8 pm
Council Bluffs 4 times

Gardening  
This class is designed for those that want to learn more about gardening. Participants will learn about plant propagation, pests, diseases and climate adaptation for our climate. Participants will receive ideas and tips on how to get started. Fee $24
PERDV 41*40 M, Jan 28-Apr 1 9:30-11 am
Harlan 4 times

Long Term Care 101  
Long Term care refers to a wide range of medical, personal and social services. With the ever increasing cost of these services it is important to be prepared and know the ins and outs of what is included in personal Long Term Care policies. Local insurance expert, Larry Battaglia, will share anecdotes and information on how best to navigate this sometimes confusing, but important insurance policy. Fee $30
PERDV W, Feb 13 6-8 pm
Council Bluffs 1 time

Coffee & Conversation  
Join us for a cup of coffee and lively discussion of current topics and happenings around southwest Iowa. Fee $15
PERDV 41*40 M, Jan 28-Apr 1 9:30-11 am
Atlantic 10 times

Library and Lunch  
Join us the 2nd Tuesday of every month to discuss favorite writers and books over lunch in the Harlan Library Community room. Bring a sack lunch. FREE!
Youth Camps & Teen Career Exploration

It's easy! Use your credit/debit card and register online at iwcc.edu/secure_page/ce.asp. Call or stop by our campus locations. Scan and email, mail, or fax the registration form with credit/debit card information. Payment is required at time of registration.

STUDENT INFORMATION

NAME
LAST NAME FIRST NAME
ADDRESS
STREET OR BOX NUMBER CITY ZIP
PHONE
CELL WORK
DATE OF BIRTH EMAIL

CLASS REGISTRATION

Class Name Class Start Date Class Location Class Fee

PAYMENT INFORMATION

LAST NAME FIRST NAME
CARD NUMBER EXP DATE V-CODE

AUTHORIZED SIGNATURE EMAIL

Thank you for choosing Iowa Western to pursue your Continuing Education goals!

Questions? Visit our website at iwcc.edu/ce/kids or contact us!
712.325.3415 | ce@iwcc.edu

Youth and Teens, make your summer the BEST EVER and don't stay home with nothing to do!

At IWCC in Council Bluffs Kinney Hall

Youth Camps & Teen Career Exploration

Iowa Western is the place to stay sharp, keep cool, have fun and re-energize this summer!

Open to grades K-12
Lunch and snacks included.

Dinosaurs and Disaster’s Camp (K-2 Grades)
June 10, 8:30 am-4 pm, 1 time, Fee $20

Robotics and Electronics Camp (K-2 Grades)
July 9, 8:30 am-4 pm, 1 time, Fee $20

The Incredible Human Body Camp (3-5 Grades)
June 12, 8:30 am-4 pm, 1 time, Fee $20

Fundamentals of Flight and Aircraft Maintenance Camp (6-8 Grades)
June 7, 8:30 am-4 pm, 1 time, Fee $20

July 12, 8:30 am-4 pm, 1 time, Fee $20

Greenhouse to Your House (6-8 Grades)
June 18, 8:30 am-4 pm, 1 time, Fee $20

CAD, Copters, and Circuits (6-8 Grades)
June 20, 8:30 am-4:30 pm, 1 time, Fee $20

The World of Dentistry (6-8 Grades)
June 25, 8:30 am-4 pm, 1 time, Fee $20

Robotics and Electronics Camp (6-8 Grades)
June 27, 8:30 am-4 pm, 1 time, Fee $20

Diesel Mechanics Camp (9-12 Grades)
3 days, June 17, 18, and 19, 8:30 am-4 pm 3 times, Fee $50

CAD, Copters, and Circuits (9-12 Grades)
June 26, 8:30 am-4:30 pm, 1 time, Fee $20

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At IWCC in Council Bluffs Kinney Hall

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At IWCC in Council Bluffs Kinney Hall

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712.325.3415 | ce@iwcc.edu
Industry partners and Iowa Western have established a demand-driven 2 year certificate program, Center of Excellence for Advanced Manufacturing (CEAM), designed to meet and sustain the needs of current and emerging advanced manufacturing companies in southwest Iowa.

The CEAM certificate program includes a core year for all students, then divides into two specialized tracks for either Electro-Mechanical or Tool and Die. Be a part of the modern manufacturing team. The average wage is $20.63 per hour.