

# IOWA WESTERN COMMUNITY COLLEGE

## COURSE SYLLABUS INFORMATION

[[PSY-111-OL01 INTRODUCTION TO PSYCHOLOGY](#)]

TERM: WINTERIM 2017

### I. FACULTY INFORMATION:

Instructor: Jeff Bonsall	Office: Lewis Hall 121
Phone: 712-325-3707	Office Hours: Via email
E-mail: <a href="mailto:jbonsall@iwcc.edu">jbonsall@iwcc.edu</a>	

### II. COURSE INFORMATION:

Course Prefix/Number	Course Name	Credits	Lecture	Lab
PSY-111-OL01	Introduction to Psychology	3	3	0

#### **COURSE DESCRIPTION:**

Introduction to Psychology provides an introduction to the subject matter, terminology, basic research findings, and current topics of interest in scientific psychology. Students explore the biological foundations of human behavior, social-environment influences, and intra-psychic elements, including perception, consciousness, personality, and motivation. A holistic approach is used to understand abnormal behavior, human growth and development, health, stress, and coping. (3/0)

**PREREQUISITES:** None

**COURSE MEETING TIMES:** Weekly online course attendance, interaction, and activity are expected and will be verified through weekly course attendance reports.

**COURSE LOCATION:** REMOTE

**REQUIRED TEXTBOOKS:** "Psychology: An Exploration", Third Edition, Ciccarelli & White

## **Course Learning Objectives and Course Competencies:**

The Learning Objectives for this course are (upon successful completion of this course, the student will be able to):

1. Understand the biological approaches to human behavior.
2. Understand the physical, cognitive, and psychological development across the lifespan of the individual.
3. Understand the role of learning in human behavior.
4. Understand the normal and abnormal personality.
5. Understand the influence of the environment on social behavior & perception.

## **Course Practices:**

### **Participation Requirements**

Online courses require a clear pattern of participation for all students. The attendance standard for IWCC is that each student logs in and participates in some meaningful way, i.e. assignment completion, forum discussion, quiz completion, etc., inside of the online course—at a minimum—at least one time each week, as measured from Monday to Sunday. \*For this accelerated course Student “attendance/participation” will be recorded on the following dates: 12/20, 12/23, 12/26, 12/29, and 1/1. It is expected that students participate in this on-line course on a regular basis. Please note that this is not a self-paced course.

### **Standards for Written Work**

All assignments must be typed in standard formatting (12 point, Time New Roman font, double spaced). Hand-written papers will not be accepted unless prior arrangements have been made with the instructor or in the case of an in-class project, quiz, or activity.

### **Late Papers and Assignments**

Late work will not be accepted under any circumstance unless prior arrangements have been made with the instructor BEFORE the assignment due date.

### **Missed Exams**

Students will need to notify the instructor if they will miss an exam for any reason before the scheduled exam date. If prior arrangements are made before the exam closes the student will have the opportunity to take the exam. If a student misses an exam for any reason and has not made prior arrangements with the instructor they will receive a zero(0) for that exam and will not be able to make-up the exam at a later date.

If you have an IWCC extra-curricular event you need to take the test before you leave.

\*\*\*Exams/quizzes may not be made up and there will be no retakes of exams/quizzes.

\*If the instructor becomes aware of academic dishonesty on a test, a “0” will be given for the test. This includes using a computer with the same IP address with a login time within 30 minutes of each other will be given a “0” on the test. Other examples of academic dishonesty include sharing answers/receiving answers from another student or someone other than you taking the test. I have special settings on my computer to identify these issues.

There are computers available on campus at the library and many other labs around campus for your convenience to take the test if you don't have a personal computer at home. You are welcome to take the test from your home computer.

Given the condensed nature of the Winterim there are no make-up exams.

### **Classroom Management and Behavior**

It is expected that all students in the online environment address classmates and the instructor cordially and professionally. While debate and discussion may be the norm in a college classroom, doing so respectfully is the class standard. (I will address you in a way that recognizes the respect and dignity you deserve as a scholar at this institution, and I expect the same from you to each member of the course. This standard applies to all of us even during moments of disagreement.)

### **Communication with Instructor**

Email is our primary method of communication so please proofread your message before sending it. If I cannot understand or decipher your message I will not respond to it.

**\*\*Absolutely, 100%, each time, include the course/section in which you are enrolled in your message. While I endeavor to get to know each and every one of my students, it expedites the process of addressing your question or concern when I know which course it is in reference to. If you do not include this information, I will respond by asking for that information.**

### **PROBLEM RESOLUTION**

If you have a conflict with me, concerns about my teaching and/or the course material, please discuss this first with me. If we cannot resolve the difficulty, contact Rick McFayden, Dean at [rmcfayden@iwcc.edu](mailto:rmcfayden@iwcc.edu)

### **III. INFORMATION/COLLEGE POLICY**

## **CYBER-LIBRARY**

Students can access books, magazines, journals, newspapers, films and audio books 24/7 through the Cyber-Library by clicking on the Cyber Library under Academics in ROC.

Students can contact the library for assistance with research and citations. Check out our help features on the Cyber Library page in ROC.

For questions about finding information at your campus or center, email [cyberlibrary@iwcc.edu](mailto:cyberlibrary@iwcc.edu) or call 712-325-3247 for the Council Bluffs Campus or 712-542-5117 for the Clarinda Campus. You can find the library hours posted on ROC.

## **ACADEMIC SUPPORT**

FREE tutoring and academic assistance are available through the Academic Support Center, located on the second floor of the Student Center on the Council Bluffs campus in a variety of core, general requirement classes. One-on-one assistance is available on a walk-in basis.

FREE online tutoring is available through Brainfuse on ROC. To access Brainfuse, locate Online Tutoring next to My ROC Classes.

For more information about tutoring services or help in your classes, email [tutoring@iwcc.edu](mailto:tutoring@iwcc.edu) or call 712-388-6841. A full tutoring schedule is posted by subject area on ROC.

## **DROPPING CLASSES**

While we encourage you to do everything you can to complete your classes, it is always better to drop a class than to fail it. If it becomes necessary for you to drop a class you can drop a class online through ROC up to the last day to drop. We recommend that you always talk to your advisor and financial aid before you drop a class. For more information on dropping classes see the Advising Information Site in ROC under the Academics tab.

## **PERSONAL ELECTRONIC DEVICES**

To provide an environment conducive to learning, Iowa Western Community College requires that cellular phones, pagers, and other personal electronic devices be turned off or set to vibrate when entering classrooms, computer labs, library, offices, auditoriums, or arena areas. Cellular phones with picture taking capabilities are not allowed in bathrooms, locker rooms, or other areas where there is a reasonable expectation of privacy. Faculty members do have the right to prohibit the use of any electronic device in their classroom.

## **HONOR CODE – ACADEMIC HONESTY**

Upon enrolling at Iowa Western Community College, each student assumes an obligation to conduct her/his academic affairs in a manner compatible with the standards of academic honesty established by the College and its faculty. If this obligation is neglected or ignored by the student, disciplinary action will be taken. Please refer to the Student Code of Conduct for the Academic Dishonesty Policy.

## **FERPA**

Student rights concerning access to educational records are spelled out in Federal Public Law 98-380 as amended by Public Law 93-568 and in regulations published by the Department of Education. The law and regulations require educational institutions to limit the disclosure of information from the student's record to those who have the student's written consent or to officials specifically permitted within the law. Students who wish to grant access to their educational (class schedule, transcript of final grades, and progress reports) or financial records (grants, loans, financial aid documents, statements and billing) may do so by submitting an Access to Student Information Consent Form to the Records and Registration Office. Access to information is only given at the Records and Registration Office or Financial Aid and Cashier Offices.

For more information, including the full Access to Student Information policy, refer to the Iowa Western Community College General Catalog or contact the Records and Registration Office.

## **DIVERSITY STATEMENT:**

Iowa Western Community College values diversity and supports learning experiences that promote intellectual growth and human enrichment.

## **AMERICAN WITH DISABILITIES ACT STATEMENT:**

If you are an individual with a disability who requires an accommodation to fully participate in academic programs or campus activities, please email [disabilityservices@iwcc.edu](mailto:disabilityservices@iwcc.edu) or call 712-325-3299. Accommodations are arranged through the Disability Services Office, on the second floor of the Student Center on the Council Bluffs campus. Please allow adequate time to implement your accommodations.

Any student with mobility impairments should prepare for an emergency ahead of time by instructing faculty and/or classmates on how to assist in case of an evacuation.

## **NON-DISCRIMINATION STATEMENT**

It is the policy of Iowa Western Community College not to discriminate on the basis of race, creed, color, sexual orientation, gender identity, national origin, sex, disability, religion, or age in its programs, activities, or employment practices as required by the Iowa Code sections 216.9 and 256.10(2), Titles VI and VII of the Civil Rights Act of 1964 (42 U.S.C. § 2000d and 2000e), the Equal Pay Act of 1973 (29 U.S.C. § 206, et seq.), Title IX (Educational Amendments, 20 U.S.C. §§ 1681-1688), Section 504 (Rehabilitation Act of 1973, 29 U.S.C. § 794), and the Americans with Disabilities Act (42 U.S.C. § 12101, et seq.).

Individuals having questions or complaints related to compliance with this policy should contact Kim Henry, Dean of Student Life and Student Success, phone number, 712/325-3207 or the Director of the Office for Civil Rights, U.S. Department of Education, Citigroup Center, 500 W. Madison Suite 1475, Chicago, IL 60661, phone number 312/730-1560 fax, 312/730-1576.

## **EQUAL EDUCATIONAL OPPORTUNITY AND NON-HARASSMENT**

Iowa Western Community College is committed to a policy of equal educational opportunity. Therefore the College prohibits discrimination on the basis of unlawful criteria such as race, color, creed, religion, national or ethnic origin, ancestry, genetic information, physical or mental disability, age, sex, sexual orientation, gender identity or expression, pregnancy, marital status, veteran status, AIDS/HIV status, citizenship, or medical condition, as those terms are defined under applicable laws, in admitting students to its programs and facilities and in administering its admissions policies, educational policies, scholarship and loan programs, athletic programs, and other institutionally administered programs or programs made available to students. In keeping with this policy of equal educational opportunity, the College is committed to creating and maintaining an atmosphere free from all forms of harassment.

### **Grading**

#### **I. Exams – 300 points**

Three exams will be given at the end of each unit as scheduled. All exams can be accessed in the respective unit link on the ROC course page. Each exam will be accessible at the dates specified on the course schedule, please see the course schedule for these dates.

Test 1 (chapters 1-3) – 100 points

Test 2 (chapters 5, 6, 8) – 100 points

Test 3 (chapters 10, 12, 13) – 100 points

Everything mentioned in the text is “fair game”.

Tests will not be cumulative. They will include 50 multiple choice items, worth 2 points each. You will have 120 minutes to complete each test.

Since the tests are “open book,” the questions will be applied, so it is imperative that the concepts are studied and mastered prior to taking the tests.

**\*\*Tests cannot be made-up under any circumstances. If you cannot take an exam as it is scheduled please make arrangements with the instructor BEFORE the Unit end date.**

## **II. Unit Application Paper – 300 points**

Students are responsible to submit a total of three (3) 1-2 page (not including the title page) papers in which they identify their opinion based on the topic provided by the instructor. The paper needs to include at least 3 references to the text using pertinent information that helps to support your opinion and show how you can apply the information. References should be done in the form of an in-text citation (Ciccarelli, p. \_\_). The paper is due by the dates indicated on the course schedule.

**\*\*Late papers will not be accepted.**

Each paper is worth a potential one hundred (100) points. In order to be eligible for full points the paper MUST meet the following criteria:

- Include a cover page (your name, date, course/section #)
- Be a *minimum* of one (1) full typed page
- Use standard formatting (12 point font, double-spaced, standard margins, etc...)
- Include at least three references back to the text (Ciccarelli, p. \_\_).
- Clearly states the main idea, summarizes the information, if the student agrees/disagrees with information presented and provides a clear explanation of their opinion.
- Final paper must be free of spelling and grammatical errors (please use spell check before submitting)

## **III. Unit Activities – 120 points**

For each unit there will be an activity related to one or more of the chapters. The purpose of the activities is to help the student further examine important concepts. Each activity is worth a potential forty (40) points. Specific directions and due dates for each activity are listed within each unit folder on our ROC course page.

**\*LATE SUBMISSIONS WILL NOT BE ACCEPTED UNDER ANY CIRCUMSTANCES**

**\*Final Grade – 720 points**

Final grades are based on a percentage of total points earned:

90-100%	=	A
80-89%	=	B
70-79%	=	C
60-69%	=	D
< 59%	=	F

\*The instructor reserves the right to modify this grading scale, but students receiving raw scores in this scale will receive at least the minimum grade for which they are eligible.

\*\*In determining the final course grade if a student's grade is within one percentage point the instructor will round up ONLY if the student has submitted ALL assigned work.

Final grades are viewable on ROC the Tuesday after the end of the semester: Self-Services Menu, Students, and Academic Record.



## COURSE TOPICAL OUTLINE AND SCHEDULE

*\*ALL ASSIGNMENTS LISTED BELOW ARE DUE BY 11:59PM ON THE DATE INDICATED*

<p style="text-align: center;"><b>UNIT 1</b> <b>December 18-23</b></p> <p><b>Readings:</b> Chapters 1-3 <b>Due Dates:</b> Student Intro – December 19 Unit 1 Paper – December 21 Unit 1 Activity – December 23 Unit 1 Exam – Available December 21-23</p>
<p style="text-align: center;"><b>UNIT 2</b> <b>December 24-30</b></p> <p><b>Readings:</b> Chapters 5, 6, 8 <b>Due Dates:</b> Unit 2 Paper – December 27 Unit 2 Activity – December 30 Unit 2 Exam – Available December 28-30</p>
<p style="text-align: center;"><b>UNIT 3</b> <b>December 31 - January 5</b></p> <p><b>Readings:</b> Chapters 10, 12, 13 <b>Due Dates:</b> Unit 3 Paper – January 2 Unit 3 Activity – January 5 Unit 3 Exam – Available January 3-5</p>

PLEASE NOTE: This schedule is tentative and subject to change. All changes in this schedule will be noted to all students in the class. Students who have questions regarding this schedule should contact the instructor.

REVISED:

9/25/17